



SENGUNTHAR ENGINEERING COLLEGE (AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
NAAC Accredited with 'A' Grade

TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



Minutes of College Academic Committee held on 23.11.2021

I. Agenda:

- 2.1 To discuss about the internal academic audit.
- 2.2 To conduct on upcoming academic activities of students Techsym symposium, Value Added Courses for all the departments.
- 2.3 Heads of the Department are advised to monitor the class work in their department concerned.
- 2.4 Any other Points by the permission of the chairman.

II. List of Members Attended:

The Second meeting of the College Academic Committee for the Academic year 2020-2021 was held on 23.11.2021 under the chairmanship of Dr.K.L.Palanisamy, Principal i/c of the college at IQAC at 10.45 a.m.

The following members attended the meeting:

S.No.	Name	Designation	Position	Signature with Date
1	Dr.K.L.Palanisamy	Principal i/c	Chairman	 23/11/21
2	Dr.B.Sujatha	Dean(Academics)	Convener	 23/11/2021
3	Mr.Aravind Thirunavukarasu	Director - Corporate Relationship	Member	 23/11/21
4	Dr.P.Ramesh Kumar	Dean (R&D)	Member	 23/11/2021
5	Dr.M.Seenirajan	HoD / CIVIL	Member	 23.11.21
6	Dr.M.Sakthivel	HoD / CSE	Member	 23/11/21
7	Dr.C.Aarthi	HoD / ECE	Member	 23/11/21
8	Dr.K.Umadevi	HoD / EEE	Member	 23/11/2021

9	Dr.M.SelvaKumar	HoD / MECH	Member	M. Selva 23/11/21
10	Dr.P.Govindasamy	HoD / MBA	Member	P. Govindasamy 23/11/21
11	Mr.P.Thangarasu	HoD / Chemistry	Member	P. Thangarasu 23/11/21

III. Minutes of the Meeting:

Dr.K.L.Palanisamy, Chairman, College Academic Committee, welcomed the gathering. Then all the points of agenda were taken up for discussion and after detailed discussion, the following resolutions were made by the members.

Agenda:

2.1 To discuss about the internal academic audit.

It is **resolved** to conduct internal academic audit during the month of February 2022, and all the faculty members are advised to prepare and submit the documents pertaining to the meeting on or before at the end of the month of January 2022.

2.2 To conduct on upcoming academic activities of students Techsym symposium, Value Added Courses for the entire departments.

It is **resolved** to conduct one day National Level Students' Techsym during the month of May 2022 and plan to conduct Value Added Courses within this month.

2.3 Heads of the Department are advised to monitor the class work in their department concerned.

It is **resolved** to approve that Heads of the Department to monitor the class work in their department concerned and see that the best will be delivered to the students.

2.4 Any other Points by the permission of the chairman.
Nil.

Dr.B.Sujatha, Convener proposed the Vote of Thanks to all the Committee members of the College Academic Committee and expressed gratitude for their suggestions.

The meeting was concluded by 01.00 p.m.

B. Sujatha
23/11/21
Convener

K. L. Palanisamy
23/11/21
Chairman